

ABoVE SDT Leadership Meeting – 10/25/13

Attending: P. Griffith, E. Kasischke, D. Hayes, L. Larson, D. Wickland; Rapporteur: E. Hoy

Upcoming Teleconferences

1. Upcoming ABoVE Leadership Telecons: October 29th, 11am eastern; November 12th, 9am eastern; November 18th, 9:30 am eastern; November 26th, 10am eastern
2. Upcoming ABoVE Full SDT Telecons (always at 1:30pm eastern): October 31st; November 13th; November 21st

Upcoming Meetings

1. Third SDT Meeting: December 3-5th in Ottawa, Ontario
2. AGU Town Hall on December 11th
3. E. Kasischke to attend the NSSI meeting October 28-31st

Current Business:

1. October 31st Full SDT Telecon topics for discussion:
 - a. Small groups will give updates regarding the Chapter 4 research requirements table and will have the opportunity to discuss the text for Chapters 1-3. Then the CCE office will provide a demo of the ArcGIS Online system being developed to display geospatial data layers relevant to ABoVE. Also, the group should begin discussing a time for the 4th SDT meeting (the weeks of February 3rd and 10th were brought up as possibilities).
2. Interactions with outside groups
 - a. P. Griffith attended the NSF Arctic Logistics meeting in early October and had the opportunity to discuss ABoVE with Don McLennan, head of monitoring science for the Canadian High Arctic Research Station. He will be assisting the SDT in completing the ACEP. **Action Item:** P. Griffith to send contact information to D. Wickland. D. Hayes and L. Larson to coordinate with D. McLennan to help “bring him up to speed” on the SDT – mid-November might be a good time.
 - b. Other contacts were discussed such as those made at the CCRN meeting and those made during the trip to the Yukon and Northwest Territories in late August and September of 2013.
 - c. **Action Item:** P. Griffith will create a list of relevant contacts (including individuals, dates of past meetings, action items from these meetings, and when ABoVE representatives were supposed to next contact the group) and circulate to the ABoVE Leadership Team to ensure that interactions with outside groups are well documented and that follow-ups occur within appropriate time frames. L. Larson will work with internal NASA offices to ensure that appropriate procedures are followed in formalizing any partnerships or agreements with outside groups.
 - d. **Action Item:** P. Griffith to create a list of contacts who will be in Ottawa in December and could potentially meet with the SDT Leadership team during that time (such as program managers or agency administrators)
3. Revising completion schedule for the CEP
 - a. The 3rd SDT meeting was pushed back almost 6 weeks due to the government shutdown and this could impact timing of the CEP. Following the 3rd SDT meeting, the groups will have a better idea of a completion date for the CEP.

4. Planning for the 3rd SDT Meeting
 - a. The 3rd SDT meeting with focus on the compilation of materials for and the completion of Chapter 4 (integrated research strategy). SDT small groups will bring material in lists and tabular formats to the meeting, and this material will be used to create text for Chapter 4, possibly during the meeting.
 - b. It is important that the SDT spend considerable time on a detailed study design including issues such as the domain, required observations, time scales, etc. These issues should be discussed in Ottawa.
 - c. The co-chairs will need to have talking points to guide this discussion in Ottawa. At the telecon prior to Ottawa, the group could discuss the overall strategy for Ottawa and the CEP such that groups have time to prepare. There is a strawman list of study design topics in the notional outline which could be used to guide a discussion.
5. Review of CCRN meeting
 - a. E. Kasischke recently attended the CCRN meeting and is writing up a trip report. There is strong interest within CCRN regarding ABoVE.